



## **MEETING MINUTES**

### **Piedmont Authority for Regional Transportation Board of Trustees**

### **February 9, 2022**

#### **Board Members Present (via virtual/audio roll call):**

Abuzuaiter, Marikay – Greensboro MPO/TAC  
Alston, Skip – Guilford County Board of Commissioners  
Austin, Kevin – Yadkin County Board of Commissioners  
Butler, Jim – City Council of City of Burlington  
Carter, Steve – Alamance County Board of Commissioners  
El-Amin, Fleming – Forsyth County Board of Commissioners  
Fox, Mike – NCDOT Board of Transportation, Division 7  
Frye, Darrell – Randolph County Board of Commissioners  
Hightower, Sharon – City Council of City of Greensboro  
Horn, Mike – Winston Salem-Forsyth MPO/TAC  
Mengert, Paul - PTAA  
Morris, Rick – Stokes County Board of Commissioners  
Mundy, Kevin – City Council of City of Winston Salem  
Perkins, Andrew – NCDOT Board of Transportation, Division 9  
Richardson, Mark – Rockingham County Board of Commissioners  
Truell, Don – Davidson County of Board of Commissioners  
Williams, Leonard – Burlington-Graham MPO/TAC  
Wolfe, Martha – High Point MPO/TAC

#### **Others Present:**

Scott Rhine – CEO/General Manager, PART; Connie Conklin, PART; Sabrina Glenn, PART; Tom Terrell, Fox Rothschild; La-Deidra Matthews, Fox Rothschild; Andrew Sowers, PART; Mark Kirstner, PART.

#### **I) Oath of Office for incoming PART Board of Trustee Members**

Tom Terrel swore in Martha Wolfe as the representative of High Point MPO/TAC.

Tom Terrel swore in Melvin “Skip” Alston in virtually as the representative of Guilford County Board of County Commissioners.

#### **II) Call to Order: Roll Call of Teleconferencing.**

A roll call was taken, and a quorum established with 16 members of the PART Board in attendance.

##### **A) Consideration of Resolution for Teleconference and Electronic meetings for February 9, 2022**

Chair Abuzuaiter explained the virtual meeting conducted under the authority that the General Assembly has provided under Statutes 160A-639 and 160A-639 (22) with regards to the current state of emergency

due to COVID-19. She added with voting today, Board members who are in attendance please state aye, no or an abstain vote. A Resolution is presented to acknowledge the virtual meeting format.

**Motion to approve the Conduct of February 9, 2022, Board of Trustees Meeting by Remote and Electronic Means: Mark Richardson**

**Second: Leonard Williams**

**Discussion: None**

**Vote: Unanimous 17- Yes**

**NOTE: Commissioner Fleming El-Amin joined the meeting during the Business items section.**

### **Moment of Silence**

Chair Abuzuaiter shared that Commissioner Coleman had passed away and asked for a moment of silence. Chair Abuzuaiter stated that a Personnel Committee meeting would be held in advance of the March 9, 2022 Board of Trustees meeting.

### **III) Overview of Meeting Process and Procedures**

Scott Rhine provided a courtesy reminder of in-person and Virtual meeting format/protocol.

### **IV) Public Speakers registered via [contactus@partnc.org](mailto:contactus@partnc.org)**

There were no public speakers.

### **V) Consideration of Meeting Minutes**

January 12, 2022, PART Board of Trustees meeting minutes were accepted without revisions.

**Motion to accept the January 12, 2022, meeting minutes: Steve Carter**

**Second: Darrell Frye**

**Discussion: None**

**Vote: Unanimous – 17- Yes**

### **VI) Report from Board Committee**

#### **PART Board Finance Committee**

Kevin Austin provided an update to the PART Board on the business items of the Finance Committee meeting on February 2, 2022. Members in attendance included Kevin Austin, Mark Richardson, Rick Morris, and Steve Carter. The committee discussed the following items:

- Proposed FY2021-22 Budget Ordinance Amendment (PART General Fund and Commuter Resources)
- FY2021-22 Quarter 2 Variance Reports
- Financial Implications with Surry County vacate
- Capital Program and forecasting
- Next committee meeting

### **VII) Consideration of Board Business Items**

#### **A) New Business**

#### **1. Acceptance of FY2021-22 Quarterly Treasurer's Report**

Connie Conklin provided the Q2 Treasurer's report for PART General Fund, Grants Fund, and Commuter Resources Fund Budgets.

## **Treasurer's Report Accepted as presented**

### **2. Approval of FY2021-22 Budget Ordinance Amendments**

Connie Conklin presented amendments to the General Fund to recognize additional revenues received and a transfer from the Grants Fund.

**Motion to accept FY2021-22 General Fund Budget: Mark Richardson**

**Second: Leonard Williams**

**Vote: Unanimous 18-Yes**

Connie Conklin presented amendments to the Commuter Resource Fund, to recognize a decrease in revenues and expenditures, and approval of the TDM Grant Budget.

**Motion to accept FY2021-22 Commuter Resource Fund Budget: Steve Carter**

**Second: Darrell Frye**

**Vote: Unanimous 18-Yes**

### **3. Resolution for PART Membership Continuance**

Scott Rhine provided an update on communications received from Surry County regarding their intent to remove themselves from PART. This item was tabled from the January 2022 PART Board Meeting.

Discussion followed pertaining to the financial and operational implications of the potential withdrawal of Surry County from PART. Scott Rhine explained the process that PART must retain related to public notices and Title VI documentation if the Surry County withdraw continues. Further details were provided related to Federal funding for the 3 park and ride facilities that have been constructed in support of the Route 6 service, details of the PART legislative language of NCGS 160A, Article 27 and the meaning of Territorial Jurisdiction for operating PART Express and a pending policy related to the PART Vanpool program if the Surry County removal becomes imminent.

Various PART Board members provided comments related to economic development impacts and the image of removing mobility options in our region, the impacts of COVID on workforce and public transit ridership. Further details were discussed concerning the local fund source that is generated in Surry County as compared to the total expense of PART Express route 6, route changes that have occurred since 2013 and the service level increases as a mitigation measure to the Business 40 closure prior to COVID pandemic.

**Motion to adopt Resolution Requesting Continuance with the Piedmont Authority for Regional Transportation: Kevin Austin**

**Second: Mark Richardson**

**Vote: 13-Yes 5-No**

**Yes- Marikay Abuzuaiter, Kevin Austin, Jim Butler, Steve Carter, Mike Fox, Darrell Frye, Paul Mengert, Rick Morris, Kevin Mundy, Andrew Perkins, Mark Richardson, Don Truell, Martha Wolfe**

**No- Skip Alston, Fleming El-Amin, Leonard Williams, Sharon Hightower, Mike Horn**

**NOTE: Mr. Mengert mentioned that he needed to remove himself to attend another meeting on his calendar.**

**VIII) Departmental Staff Reports**  
**Department Staff Reports**

Scott Rhine provided update and information items for Departmental Staff reports and CEO/General Manager report that is included in the agenda packet.

**IX) Chairperson Report**

Chair Abuzuaiter provided updates to the PART Board on various Transportation funding opportunities in the region and confirmed a Personnel Committee meeting would be held before the March PART Board Meeting.

There being no further business Chair Abuzuaiter asked for a motion to adjourn.

**Motion to adjourn: Darrell Frye**

**Second: Lenny Williams**

**Vote: 17- Yes**

**Adjourned: 9:58am.**