



**MEETING MINUTES**  
**Piedmont Authority for Regional Transportation Board of Trustees**  
**March 9, 2022**

**Board Members Present (via virtual/audio roll call):**

Alston, Skip – Guilford County  
Carter, Steve – Alamance County  
El-Amin, Fleming – Forsyth County  
Frye, Darrell – Randolph County  
Hightower, Sharon – City of Greensboro  
Horn, Mike – Winston-Salem TAC  
Mengert, Paul – Piedmont Triad Airport  
Morris, Rick – Stokes County  
Mundy, Kevin – City of Winston-Salem  
Perkins, Andrew – NCDOT Board of Transportation Div. 9  
Richardson, Mark – Rockingham County  
Williams, Leonard – Burlington-Graham TAC  
Wolfe, Martha – High Point TAC

**Others Present:**

Scott Rhine – CEO/General Manager, PART; Tom Terrel, Fox Rothschild, LLP; Connie Conklin, PART; Sabrina Glenn, PART; Mark Kirstner, PART; Tammy Turner, PART; Andrew Sowers, PART.

- I) **Call to Order – Roll Call of Teleconferencing**
  - A. **Consideration of Resolution for Teleconference and Electronic meetings for March 9, 2022.**

Vice-Chair El-Amin presented a resolution to acknowledge the virtual meeting format.  
**Motion to approve the March 9, 2022 Board of Trustees Meeting by Remote and Electronic Means: Martha Wolfe**  
**Second: Lenny Williams**  
**Discussion: None**  
**Vote: Unanimous 13- Yes**
- II) **Overview of Meeting Process and Procedures**

Scott Rhine provided a courtesy reminder of in-person and Virtual meeting format/protocol and confirmed the board members present.
- III) **Public Speakers Registered via [contactus@partnc.org](mailto:contactus@partnc.org)**

There were no public speakers.
- IV) **Consideration of Meeting Minutes**

February 9, 2022 PART Board of Trustees meeting minutes were accepted without revisions.

**Motion to accept the February 9, 2022 meeting minutes: Kevin Mundy**

**Second: Darrell Frye**

**Discussion: None**

**Vote: Unanimous 13-Yes**

**V) Consideration of Consent Agenda**

Scott Rhine presented the following items requiring board authorization for submission of signed forms to NCDOT for potential grant funding awards.

1. FFY2022 Certifications and Assurances
2. Certification and Restrictions on Lobbying
3. Special Section 5333(b) Warranty
4. Public Transportation Program Resolution

**Motion to authorize the PART CEO/General Manager to submit the signed forms to NCDOT:**

**Mark Richardson**

**Second: Steve Carter**

**Discussion: None**

**Vote: Unanimous 13-Yes**

**VI) Report from PART Board Committee – Personnel Committee**

Vice-Chair El-Amin provided an update to the PART Board on the March 2, 2022, Personnel Committee meeting. Members in attendance included Fleming El-Amin (Chair), Darrell Frye, Andy Perkins, Kevin Austin, Mark Richardson, Sharon Hightower, Lenny Williams, Skip Alston, and PART Board legal counsel Tom Terrel. There were discussions and deliberations concerning a personnel matter for approximately one hour. The meeting concluded with an apology presented, but not accepted, and a commitment to sensitivity training.

**Motion to approve the report as presented: Mark Richardson**

**Second: Steve Carter**

**Discussion:**

Sharon Hightower stated that the report was accurate, and she was appreciative of the conversation. She also accepted the apology issued during the meeting.

**Vote: 13-Yes**

**VII) Consideration of PART Board Business Items**

**A. New Business**

**1. Approval of FY2022-23 NCDOT TDM Grant**

Scott Rhine presented an overview of the annual NCDOT TDM grant including PART activities and changes to the grant program.

**Motion to approve the Resolution Requesting the Continuance of NCDOT Transportation Demand Management (TDM) Funding for FY2022-23: Mark Richardson**

**Second: Leonard Williams**

**Discussion: None**

**Vote: Unanimous 13-Yes**

**2. Approval of RFP#2021.8.30 Real Time Contract Award**

Scott Rhine presented a summary overview of the project solicitation, evaluation process, and next steps. Mr. Rhine also emphasized that GMV was the only vendor who committed to a specific DBE participation goal.

**Motion to approve the Resolution Authorizing the PART CEO/General Manager to Execute a Notice of Award Agreement with the Selected Vendor from RFP#2021.8.30 Real-Time: Darrell Frye**

**Second: Steve Carter**

**Vote: Unanimous 13-Yes**

**B. Old Business**

**1. Update on Surry County**

Scott Rhine provided an update on the Surry County Board of Commissioners final decision to remove themselves from PART. Mr. Rhine attended the Board of Commissioners last monthly meeting and addressed questions.

Discussion followed regarding next steps including vanpool operations, future operations of route 6, and issues concerning property and assets within Surry County and notice for riders of changes to route service.

**VIII) Departmental Staff Reports**

**CEO/General Manager Report**

Scott Rhine provided updates and information items for Departmental Staff reports and the CEO/General Manager report that is included in the agenda packet.

**IX) Chairperson Report**

Vice-Chair El-Amin welcomed the two new board members: Martha Wolfe and Skip Alston. There being no further business Vice-Chair El-Amin asked for a motion to adjourn.

**Motion to adjourn: Steve Carter**

**Vote: Unanimous 13-Yes**