



MEETING MINUTES

Piedmont Authority for Regional Transportation Board of Trustees

April 13, 2022

Board Members Present (via virtual/audio roll call):

Abuzuaiter, Marikay – City of Greensboro
Alston, Skip – Guilford County
Austin, Kevin – Yadkin County
Butler, Jim – City of Burlington
El-Amin, Fleming – Forsyth County
Fox, Mike – NCDOT Board of Transportation
Frye, Darrell – Randolph County
Hightower, Sharon – City of Greensboro
Mengert, Paul – Piedmont Triad Airport
Morris, Rick – Stokes County
Richardson, Mark – Rockingham County
Truell, Don – Davidson County
Williams, Leonard – Burlington-Graham TAC
Wolfe, Martha – High Point TAC

Others Present:

Scott Rhine – CEO/General Manager, PART; Tom Terrel, Fox Rothschild, LLP; Connie Conklin, PART; Tammy Turner, PART; Papper Bristol, PART.

I) Call to Order – Roll Call of Teleconferencing

A. Consideration of Resolution for Teleconference and Electronic meetings for April 13th, 2022.

PART Board action is requested to adopt the resolution on page 2 for our business activities today, and our ability to restrict public meetings to prevent the spread of COVID-19.

Motion to approve the April 13th, 2022 Board of Trustees Meeting by Remote and Electronic

Means: Mark Richardson

Second: Lenny Williams

Discussion: None

Vote: Unanimous 13- Yes

II) Public Speakers Registered via contactus@partnc.org

There were no public speakers.

Scott Needham, Mayor Pro-tem town of Pilot Mountain is in attendance to discuss Route 6 Surry County Services later in the meeting

III) Consideration of Meeting Minutes

March 9, 2022 PART Board of Trustees meeting minutes were accepted without revisions.

Motion to accept the March 9, 2022 meeting minutes: Darrell Frye

Second: Sharon Hightower

Discussion: None

Vote: Unanimous 13-Yes

IV) Consideration of PART Board Business Items

A. New Business

1. Approval of RFP#02-AUD-2022 Auditing Contract

Scott Rhine presented the single submission received from the firm Dixon Hughes Goodman.

Discussions followed concerning whether additional bids were received, how PART advertised the bids and how PART can be more inclusive. Connie Conklin spoke about the high requirements placed on auditors at this time as well as the costs of those services. Mrs. Conklin reinforced Dixon Hughes Goodman's thoroughness and knowledge of our business. Scott Rhine confirmed we received documentation regarding the diversity make-up and diversity plan at Dixon Hughes Goodman.

Motion to approve the resolution authorizing the PART CEO/General Manager to execute a professional agreement for annual auditing from RFP#02-AUD-2022: Mark Richardson

Second: Leonard Williams

Vote: Unanimous 13-Yes

2. Approval of RFP#01-GRD-2022 Landscaping Contract

Scott Rhine presented YM Landscape to maintain all Park & Ride Lots, Administrative and CTC properties. Four submissions were received through standard outreach, including Diversity News and DBE firms listed within State DOT. YM Landscape is a local company within the DBE. Among the four submissions, YM Landscape received the highest rankings within the criteria for evaluation.

Discussion followed regarding Scott's authority/approval process, majority/minority ownership as well as the previous vendor's reasons for ending their contract. Scott Rhine explained the previous contractor's lack of staffing and resources to maintain PART's landscaping needs and clarified YM landscape as a minority business. Scott stated there is an additional \$15,000 above his cap that requires board approval.

Motion to approve the resolution authorizing the PART CEO/General Manager to execute a contractual agreement for landscaping & grounds maintenance from RFP#01-GRD-2022:

Darrell Frye

Second: Rick Morris

Vote: Unanimous 14-Yes

Mike Fox joined virtually and participated in the RFP#01-GRD-2022 vote.

B. Old Business

1. PART Express Rt. 6 Elimination

Speaker Scott Needham, Mayor Pro-tem Pilot Mountain expressed concern regarding the removal of the two Park & Ride lots. Asking to continue Route 6, at the very least to Pilot Mountain. Scott Needham stated the lots are within two miles of PART's jurisdiction considering PART has a ten-mile radius in which we can serve. Scott N. has spoken to and written letters to the county commissioners. King's lot would also be closed due to this decision.

Discussion followed that included whether the users of the transportation service have

had the opportunity to air their concerns, as well as the revenue collection of the tax. Additionally, the agreement with NCDOT for those lots ends May 2023. Further discussions included operating the lots at a deficit, what the costs would be to continue service in Surry County without cooperation from the county, whether we have looked into grants. PART's decision to move forward with continuation of services would be against the wishes of the Surry County board of commissioners.

V) Departmental Staff Reports

CEO/General Manager Report

Scott Rhine provided updates and information items for Departmental Staff reports and the CEO/General Manager report that is included in the agenda packet.

VI) Chairperson Report

Marikay Abuzuaite thanked Commissioner Fleming El-Amin for filling in while she was out and thanked Scott's team. Mrs. Abuzuaite was able to catch up on all items via Zoom with Thomas Terrell.

There being no further business Chairperson Abuzuaite asked for a motion to adjourn.

Motion to adjourn: Darrell Frye

Second: Leonard Williams

Vote: Unanimous 14-Yes