



MEETING MINUTES
Piedmont Authority for Regional Transportation Board of Trustees
May 11th, 2022

Board Members Present (via virtual/audio roll call):

Abuzuaiter, Marikay – City of Greensboro
Alston, Skip – Guilford County
Austin, Kevin – Yadkin County
El-Amin, Fleming – Forsyth County
Frye, Darrell – Randolph County
Hightower, Sharon – City of Greensboro Morris,
Morris, Rick – Stokes County
Richardson, Mark – Rockingham County
Carter, Steve – Alamance County
Horn, Mike – Winston-Salem TAC
Mundy, Kevin – Winston-Salem City Council
Perkins, Andrew – NCDOT Board of Transportation Div. 9

Others Present:

Scott Rhine – CEO/General Manager, PART; Tom Terrel, Fox Rothschild, LLP; Connie Conklin, PART; Tammy Turner, PART; Papper Bristol, PART; Chris Robbins, PART; Andrew Sowers, PART

I) Call to Order – Roll Call of Teleconferencing

A. Consideration of Resolution for Teleconference and Electronic meetings for May 11th, 2022.

PART Board action is requested to adopt the resolution on page 2 for our business activities today, and our ability to restrict public meetings to prevent the spread of COVID-19.

Motion to approve the May 11th, 2022 Board of Trustees Meeting by Remote and Electronic Means: Steve Carter

Second: Mark Richardson

Discussion: None

Vote: Unanimous 12 - Yes

II) Public Speakers Registered via contactus@partnc.org

There were no public speakers.

III) Consideration of Consent Agenda Item

A. Amend PART Procurement Manual

- 1.** Update language from PART Executive Director to PART CEO/General Manager
- 2.** Requesting to remove the advertisement requirement for purchases at \$25,000 and above to exclude the purchasing of fuel.

PART Board action is to approve the amendment of the PART Procurement Manual. Acceptance will be recorded within meeting minutes. Reference the attached for previous PART Board action for amendments to the PART Purchasing Manual.

Motion to approve the amendment of the PART Procurement Manual: Mark Richardson

Second: Steve Carter

Vote: Unanimous 12 – Yes

IV) Consideration of Meeting Minutes

April 13th, 2022 PART Board of Trustees meeting minutes were accepted without revisions.

Motion to accept the April 13th, 2022 meeting minutes: Darrell Frye

Second: Steve Carter

Vote: Unanimous 12 - Yes

V) Report from Board Committee

The PART Board Finance Committee met on April 13th and May 4th. Committee members in attendance included Chair – Kevin Austin, Darrell Frye, Mark Richardson, Steve Carter, and Rick Morris.

Kevin Austin provided an overview of the meeting discussing revenues and expenditures of the General Fund, Grant fund and Commuter Resource fund. No discussion followed.

Kevin Mundy asked that the board review the topic of Electric Vehicles for future discussions.

VI) Consideration of PART Board Business Items

A. New Business

1. Approval of IFB#01-CTC-2022 Concrete Contract

Scott Rhine provided details regarding the concrete issues at the CTC. Project will require underground erosion management and removal of all existing concrete and soil. The area is outside of the bus washing station and is approximately 35' x 45' in size. We hired a local firm, Wescott Small & Associates, to help with the engineering review. Two bid submittals were received, and we awarded the project to the lowest bidder. Based on submissions and DBE designation the recommended contract is to be awarded to Bar Construction Company, Inc.

Motion to approve the resolution authorizing the PART CEO/General Manager to execute a contractual agreement with selected vendor from IFB#01-CTC-2022: Mark Richardson

Second: Fleming El-Amin

Vote: Unanimous 12-Yes

2. Acceptance of FY2022-23 Budgets for Public Notice

Connie Conklin provided a detail review of the proposed FY2022-23 budgets for PART General Funds, Grants Fund, and Commuter Resources. Discussions regarding fuel costs followed. Connie stated fuel must reach \$5/gallon before we consider amending the budget. We recently purchased fuel at a cost of \$5.50/gallon outside of our normal Greensboro locations. Scott Rhine stated that we will keep a close eye on fuel costs. Question asked regarding a discussion of raising fares due to the rising fuel costs. Scott stated that we have not discussed raising fares.

Motion to approve the acceptance of the proposed FY2022-23 budgets to be released for public comment and to schedule a public hearing and budget ordinance adoption at the June 8, 2022 PART Board of Trustees Meeting: Fleming El-Amin
Second: Steve Carter
Vote: Unanimous 12-Yes

B. Old Business

1. Information Item – Surry County Update

Scott Rhine provided update to PART Board on Surry County activities and Route 6 Surry County Express. We have put out our public notice with regards to the commissioner’s decision to remove themselves from PART. We will follow up with the Route 6 passengers over the next several weeks for other options which may include reductions or incentives to transition as well as vanpooling. Discussions need to be reviewed with the board in the future regarding tax collection and rental car revenue. The three Park & Ride lots in Surry County were all federally funded, and we still have federal asset requirements to deal with as well as utilities and landscaping needs.

VII) Departmental Staff Reports

CEO/General Manager Updates

Scott Rhine provided updates and information items for Departmental Staff reports and the CEO/General Manager report that is included in the agenda packet. Scott introduced Chris Robbins, Department Director of Commuter Operations as our newest member of PART.

Kevin Austin spoke about concerns with Surry County pulling out of PART. Kevin sees PART as being a tremendous economic development tool for rural counties.

VIII) Chairperson Report

PART Chair, Marikay Abuzuaiter provided the following updates:

- Marikay Abuzuaiter thanked Kevin Mundy for bringing to our attention the town of Lewisville being recognized with an entrepreneurship award at the NCLM City Vision conference in Wilmington, NC. Mayor Horn thanked everyone and spoke briefly about the community center.
- Marikay reminded the board that everyone’s participation is requested next month for the adoption of the FY22-23 PART budgets.
- NCDOT is providing an education webinar for elected officials Tuesday, May 17th.
- Two virtual forums on Freight Needs and Challenges in NC on May 17th and 19th.
- Andy Perkins provided detail about the May 17th meeting and the DOT draft that was sent out to division Engineers and RPO/NPO for review.

There being no further business Chairperson Abuzuaiter asked for a motion to adjourn.

Motion to adjourn: Fleming El-Amin

Second: Darrell Frye/Kevin Mundy

Vote: Unanimous 12-Yes